

Fairfield University Office of Financial Aid
2024-2025 Dependent Student Verification Worksheet

If you consented to enter your Federal Tax Information (FTI) manually when completing the FAFSA, you must submit either a signed copy of the 2022 Tax Return, with all schedules, or a 2022 IRS Tax Return Transcript for every tax filer. If your parents are married or unmarried and live together, they must file their returns separately. Signed 2022 Tax Returns, with all schedules, and 2022 IRS Tax Return Transcripts are needed for both parents.

Parent Non-Tax Filers: If your parent(s) did not or will not file a 2022 IRS Tax return, and they were NOT required to, you must provide a copy of their 2022 IRS Verification of Non-Filing Letter dated on or after October 1st, 2023. You can obtain a 2022 Verification of Non-Filing Letter by visiting the IRS.gov website and selecting "Get My Tax Record," then clicking "Get Transcript Online." The non-filing letter is regarded as a transcript type. Additionally, you must upload copies of all 2022 W2(s) and/or 1099(s) to the student's Net Partner account.

Check the box that applies. to